



2014 TGMI Alumni Steering Committee Meeting Minutes

Subject	January TGMI Steering Committee Meeting Minutes			
Location	Nashville, TN Tower, 17 th Floor, Conference Room B & 615-532-4599			
Date/Time	1/14/2014 2:00 PM CST			
Quorum	Yes			
Attendees X – in person P – on call	X	April Romero, Chair	P	Michelle Smith, Present Class S.C. Member
	P	Vicky Hutchings, Vice Chair	X	Terry Malone, Member-at-Large (Year 2)
	P	Lauren Hill, Past Chair	X	Greg Spradley, Member-at-Large (Year 2)
		Kim Harmon, Past Class President	X	Susan Burdette, Member-at-Large (Year 1)
		Tina Fox, Past Class S.C. Member	X	Archie Doby, Member-at-Large (Year 1)
		Bruce Balcom, Present Class President		Trish Holliday, DOHR Ex-Officio

Recent Accomplishments

- n/a

Items coming out of TN Government Leadership Council

- Nothing new to report this month – April Romero

Discussion

1. Call to Order (Time: 2:03pm), Welcome Guests – April Romero
2. Treasurer Report – Terry Malone
 - a. Terry reported the previous account balance was \$2,283.35 with a deposit of \$780 for the holiday breakfast with a current balance of \$3,063.35. We've received an invoice from Montgomery Bell for \$1,561.11 for the Holiday Breakfast.
 - b. April Romero signed three checks for Terry Malone to make payments to Signature Trophy, St. Jude donation and Montgomery Bell.
 - c. We currently have a \$495 donation to St. Jude. As of the day of the meeting we had an additional \$313.89. Terry made a motion to make an even \$1,000 donation using \$191.11 of the \$1,500 we will have left in the checking account after the invoices have been paid. Greg seconded the motion and all voted in agreement.
3. TGMI 2014 Steering Committee Binders – April Romero
 - a. April distributed binders to all Steering Committee members present that included: 2014 Steering Committee Members contact listing, TGMI Alumni Database of Membership, Steering Committee Calendar of events, Committees and Members listing for 2014, TGMI Alumni By-Laws, and a Copy of Roberts Rules of Order.
4. Election of 2014 Secretary for TGMI Alumni Steering Committee – April Romero



- a. April Romero made a motion to elect Michelle Smith as 2014 TGMI Steering Committee Secretary, Vicky Hutchings seconded the motion and all voted in agreement.
5. Secretary Report –
 - a. April Romero discussed the outstanding publication of the December Meeting Minutes; April will send those out with the January Meeting Minutes for approval. It was noted that there was not a quorum for the December meeting.
6. Charter Committee Report – Chair Election/Re-election, Committee Membership, Goals for 2014
 - a. April Romero proposed the addition of the responsibility to maintain the TGMI Alumni Chair Procedures Manual to this Committee. This manual has been started and will continue to be built upon during 2014 and officially be turned over to Vicky Hutchings by April Romero at the end of 2014.
 - b. Chairperson will remain Mike Travis
 - c. Membership will remain April Romero
7. Communications Committee Report – Chair Election/Re-election, Committee Membership, Goals for 2014
 - a. Vicky Hutchings proposed the addition of the responsibility to maintain the LinkedIn page to this Committee.
 - b. Chairperson will remain Vicky Hutchings
 - c. Membership will remain all Class Reporters (Chuck Holland, Donna Duarte, Melvin Jones, Don King, Patsy Grooms, Beth Pugh, Lisa Walker, Cynthia Greene, Edwin Mimms, April Romero, Donna Morrin, Melinda Crutchfield, Candy Williams, Sherita Woods, Jeni Brinkman, Robin Hausken)
 - d. Vicky Hutchings announced that a goal for this year on this committee would be to create a Closed TGMI Alumni Facebook Group in 2014.
8. Community Service Committee Report – Chair Election/Re-election, Committee Membership, Goals for 2014
 - a. At Jason Conners recommendation from last month's meeting, Greg Spradley made a motion to elect Tina Fox as the Chairperson of this Committee. Terry Malone seconded and all voted in agreement.
 - b. Membership will remain as Jon Zirkle, Chris Harris and Jason Conner
9. Business Events Committee Report – Chair Election/Re-election, Committee Membership, Goals for 2014
 - a. Greg Spradley proposed the addition of the responsibility of planning the annual class picnic and lunch visit with current class to this Committee.
 - b. There was discussion regarding the Committee Chairperson, Greg Spradley is willing to continue as Chairperson; however, he recommended a co-chairperson. Lauren Hill motioned to elect Michelle Smith as Co-Chairperson. Terry Malone seconded and all voted in agreement.
 - c. Membership will remain as Terry Malone, Michelle Smith. During the 2013 Breakfast survey Sherree Hall Crowder volunteered to join this committee and Michelle Smith will speak with Julie Johnson about joining this committee as well.
 - d. The committee members present agreed that a goal for this year on this committee would be to create either an EventBrite or Pay Pal account for payment of registration fees for the 2014 Holiday Breakfast.
10. Education Committee Report – Chair Election/Re-election, Committee Membership, Goals for 2014
 - a. April Romero proposed the addition of the responsibility of the Book Club to this Committee.



- b. April Romero shared Julie Perrey's comments regarding Chairing this committee. She is willing to chair again this year if there is no interest from within the Steering Committee; however, if not, she will continue to chair in 2014 again.
 - c. After discussion of interest from within the Steering Committee, Greg Spradley motioned to elect Susan Burdette as Chairperson to this committee. Lauren Hill seconded and all voted in agreement.
 - d. Membership will remain as Stephanie Penney, Greg Spradley, Melinda Crutchfield, Susan Cunningham and Julie Perrey.
11. Social Events Committee Report – Chair Election/Re-election, Committee Membership, Goals for 2014
 - a. Greg Spradley made a motion to elect Archie Doby as the Chairperson of this Committee. Lauren Hill seconded and all voted in agreement.
 - b. April Romero will forward Sounds Game email from Melinda Crutchfield to Archie Doby and forward previous survey results for Social Events to Archie Doby also.
12. Old Business – n/a
13. New Business -
 - a. Facebook Group – Vicky Hutchings
 - i. Vicky Hutchings presented her recommendation to create a presence on Facebook. There was discussion around the best option being the creation of a Closed Facebook Group. Vicky Hutchings made a motion to create a closed Facebook Group for TGMI Alumni. Terry Malone seconded the motion and all voted in agreement.
 - b. Archie Doby brought the State Plaques given away as door prizes at the breakfast. April Romero will get them from him and winners can pick up from her in Nashville.
14. Open Discussion – Alumni not yet paid for 2013 Holiday Breakfast - There are 12 people outstanding that have not paid for their registrations. We discussed those names and Steering Committee members that know them plan to make contact with them.
15. Meeting Adjourn (Time: 3:22pm) – April Romero

Dates to Remember

- Future Steering Committee Meetings - Meeting in Nashville at the TN Tower 17th floor Conference Room B and on Bridgeline 615-532-4599 from 2pm until 3:30pm: February 11, 2014, March 11, 2014, April 8, 2014, May 13, 2014, June 10, 2014, July 8, 2014, August 12, 2014, September 9, 2014, October 14, 2014, November 18, 2014 and December 9, 2014
- December 4, 2014 noon – till, Set up for Holiday Breakfast, Ellington Agricultural Center
- December 5, 2014 Annual Alumni Meeting/Holiday Breakfast, 8:30 am Ellington Agricultural Center

Future Meeting Availability

- Archie Doby will not be able to attend the monthly Steering Committee meetings in August and September
- Greg Spradley will not be able to attend the monthly Steering Committee meeting in March
- Lauren Hill will not be able to attend the monthly Steering Committee meeting in February

Action Items from Meeting

- Terry Malone will make payments to Montgomery Bell for Holiday Breakfast, order plaque for Debbie Rivers, past chair, and make donation to St. Jude on behalf of TGMI.



- Terry Malone will send a letter to each of the outstanding alumni that have not yet paid their registration for the Holiday Breakfast.
- April Romero to update the TGMI Committees 2014 document based on discussion in meeting.
- Each committee chair will bring their list of goals to the next steering committee meeting to discuss.
- Michelle Smith will speak with Julie Johnson about joining the Business Events committee.
- April Romero will forward Sounds Game email from Melinda Crutchfield to Archie Doby and forward previous survey results for Social Events to Archie Doby also.
- April Romero to notify Julie Perrey of the Education Development Committee Chair position.
- April Romero will notify Tina Fox of her election of Community Service Committee Chair.
- Any Committee Chairs that would like to have questions submitted to the Alumni through a survey will send those questions to April Romero by January 28, 2014. April will send out the survey by January 30, 2014 for responses to be reviewed in the next Steering Committee Meeting.

Recommended Reading from Dr. Gary Peevely

Being a former professor I developed relationships with publishers whose books I used. This group of selections is from the Jossey Bass publishing group, which is an imprint of John Wiley and Sons. Their online site is found at: <http://www.josseybass.com/WileyCDA/> check under the Leadership tab. Annotations are those of the publisher.

January:

Organizational Culture and Leadership, 4th Edition [E-Book]

Edgar H. Schein

ISBN: 978-0-470-64057-9

E-Book -- 464 pages – July 2010 - \$35.99

- Regarded as one of the most influential management books of all time, this fourth edition of *Leadership and Organizational Culture* transforms the abstract concept of culture into a tool that can be used to better shape the dynamics of organization and change. This updated edition focuses on today's business realities. Edgar Schein draws on a wide range of contemporary research to redefine culture and demonstrate the crucial role leaders play in successfully applying the principles of culture to achieve their organizational goals.